

## Village of Dorchester Finance Committee Meeting

Date: February 27, 2019 (Wednesday) 6:45 pm

Clerk's Office 228 W. Washington Ave, Dorchester WI

### **Minutes:**

1. Meeting was called to order by Trustee Schauer at 6:45 pm.
2. In attendance were Trustee Schauer, Trustee Duranceau, Trustee Hardrath and Clerk-Treasurer Ruge.
3. Motion was made by Trustee Hardrath, seconded by Trustee Duranceau to approve the bills and vouchers for February, 2019. Motion carried 3-0.
4. Motion was made by Trustee Hardrath, seconded by Trustee Duranceau to adjourn the meeting. Motion carried 3-0. Meeting was adjourned at 6:52 pm.

## VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, February 27, 2019 7:00PM Clerk's Office, 228 W. Washington Ave, Dorchester WI

### **Minutes:**

1. Meeting was called to order by President Rau at 7:00 pm.
2. Pledge of Allegiance was said.
3. Present were President Rau, Trustee Duranceau, Trustee Underwood, Trustee Hardrath, Trustee Schauer, Trustee Derrico and Trustee Schwoch. Also present were Clerk-Treasurer Ruge, Chief Leichtman, Water/sewer Manager Rick Golz, Public Works Employee Clint Penney, Shawn Erikson, Kenneth Mohan and Kevin O'Brien – TP Printing.
4. No Public Input.
5. Motion was made by Trustee Schwoch, seconded by Trustee Schauer, to approve minutes of the February 6, 2019, and February 14, 2019, Board meetings. Motion carried 7-0.
6. Motion was made by Trustee Schauer, seconded by Trustee Derrico, to approve February, 2019 Audit Report, and receive March, 2019 (draft) Audit Report from Clerk-Treasurer. Motion carried 7-0.
7. Chief Gary Leichtman reported that on 4<sup>th</sup> Street from Apollo Avenue to Viking Avenue, people are parking on the street causing problems with snow plowing along that section. Discussion will be held with village attorney about how/when to be able to declare snow emergency. He also stated that Ordinance 145, obtaining a fire permit, needs to be updated or residents will need to go through the Fire District to obtain a current & valid fire pit permit.
8. Water/sewer Manager Rick Golz reported that rags/wipes were causing problems in the lift station on Business County Road A again. He believes they are coming from somewhere in the industrial park. Nothing else to report.
9. Public Works Employee Clint Penney reported that he has been working many hours on snowplowing. He has done some minor repairs on equipment. He thanked the residents that are shoveling out fire hydrants by their homes. March 18<sup>th</sup> will be the start date for the renovations at the Memorial Hall.
10. Glenn from Advanced Disposal confirmed that Kenneth Mohan has a recycling dumpster contract for his business. Motion was made by Trustee Schwoch, seconded by Trustee Schauer, to approve Mr. Mohan's request for residential garbage service cost through the village for only his residence which is part of the business property. Advanced Disposal will be the determining factor if Mr. Mohan's

garbage is only residential garbage, if they notice any “business type” garbage, it will not be picked up. Motion carried 7-0.

11. Motion was made by Trustee Hardrath, seconded by Trustee Schauer, to hire Steen Construction to help move snow from corners of intersections and widen streets throughout the village. Motion carried 6-0. Trustee Duranceau abstained.
12. Motion was made by Trustee Schwoch, seconded by Trustee Schauer, to approve closing sidewalks within village limits due to the large amount of snow. Motion carried 7-0.
13. Motion was made by Trustee Hardrath, seconded by Trustee Schauer, to approve the recommendation from Planning Commission regarding park expansion for additional camp sites. Motion carried 6-0. President Rau abstained.
14. Motion was made by Trustee Schauer, seconded by Trustee Schwoch, to approve the recommendation from Planning Commission regarding sale of land on E. 2<sup>nd</sup> Avenue to Pinter Enterprise (section west of their current property) for \$5,001. Motion carried 6-0. Trustee Duranceau abstained.
15. Motion was made by President Rau, seconded by Trustee Hardrath, to allow Trustee Schwoch to negotiate a purchase price along with remodeling cost to be brought back to the next board meeting for finalizing the purchase of building and property at 250 Parkside Drive, as recommended by the Planning Commission. Motion carried 7-0.
16. Motion was made by President Rau, seconded by Trustee Schauer, to approve sending a letter to violating property owner of Ordinance No. 178: An Ordinance Regulating Open Storage and Abandoned and/or Dilapidated Building. Motion carried 7-0.
17. Motion was made by Trustee Schwoch, seconded by Trustee Schauer, to approve the recommendation from Employee Committee to payout 10 days of short-term disability benefit. Motion carried 7-0.
18. Motion was made by Trustee Schwoch, seconded by Trustee Schauer, to approve use of Dorchester Park for make-up of snowmobile races on Saturday, March 2, 2019. Motion carried 7-0.
19. Motion was made by Trustee Schauer, seconded by Trustee Derrico, to approve Temporary Class “B” Retailer’s License for Dorchester Midnight Riders (new date). Motion carried 7-0.
20. The lights on new ambulance need to be updated to M-series which will add to the overall cost by about \$2,400. The additional expense was approved by the Central Fire & EMS District board.
21. Motion was made by Trustee Schauer, seconded by Trustee Duranceau, to move regular April Board meeting up to Wednesday, March 27, 2019. Motion carried 7-0.
22. **Closed Session (per Section 19.85 (1) (C) Wisc. Stats.** Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, **specifically to discuss recommendations from the Employee Committee regarding hiring full-time and part-time public works employee(s).**
23. Motion was made by Trustee Hardrath, seconded by Trustee Schwoch, to invite Clint Penney and Brooke Ruge into the Closed Session. Motion carried 7-0.
24. Motion was made by Trustee Schauer, seconded by Trustee Duranceau, to go into Closed Session. Motion carried 7-0.
25. Present were President Rau, Trustee Duranceau, Trustee Underwood, Trustee Hardrath, Trustee Schauer, Trustee Derrico and Trustee Schwoch.

**CLOSED SESSION**

26. Resumed open session and the following actions were announced:

Motion was approved to re-advertise for the full-time public works position with minor changes to the advertisement.

Motion was approved to allow Public Works Supervisor, Clint Penny, and Clerk-Treasurer, Brooke Ruge, the authority to hire a part-time/seasonal employee as needed.

27. Motion was made by Trustee Schauer, seconded by Trustee Schwoch, to adjourn meeting. Motion carried 7-0. Meeting was adjourned at 8:45 pm.

Brooke Ruge, Clerk-Treasurer